



PHOTO MONTAGE ORDER FORM

Please print clearly and enclose with your order. *Fields marked with an asterisk are required to expedite production and return shipping.

Contact Information		
* Last Name:	* First Name:	
* Address 1:		
* Address 2:		
* City:	* State:	* Zip:
* Home Phone:	* Alternate Phone:	
* Email Address:		

Shipping Address (If different from above)		
* Last Name:	* First Name:	
* Address 1:		
* Address 2:		
* City:	* State:	* Zip:

Is this a surprise for anyone who might answer any of the phone numbers above? Yes No

If so, please list the names we should not discuss the project with:

* Project Type	
Wedding Anniversary Birthday Graduation Memorial Other:	
Name of Bride & Groom (after wedding)	Wedding Date:
Name of Anniversary Couple	Anniversary Date:
Name of Birthday/Graduate/Other:	Birthday/Graduation/Other Date:

* Requested Completion Date <i>(Standard turnaround is 2-3 weeks from receipt of all materials.):</i>

PACKAGE INFORMATION

Slideshow Packages - All slideshow packages come with a minimum of 50 photos, 3 songs and up to 5 tiles or captions. All include color correction and photo enhancement, the Ken Burns Pan and Zoom effect, at least 1 video clip, a personal message page, and at least 1 DVD plus case with full color sleeve, and a CD with your enhanced photos. Your video will be available for viewing on your personal web page for 30 days. See below for additional goodies that are available each of the packages.		Cost	Total
Bronze Package	Up to 50 photos, 1-3 songs, up to 5 titles/captions, 1 personal message page, 1 video clip, 1 DVD plus case with full color sleeve, 1 CD of enhanced photos	\$129	
Silver Package	Up to 100 photos, 3-5 songs, up to 7 titles/captions, 1 personal message page, 1 video clip, 1 DVD plus case with full color sleeve, 1 CD of enhanced photos	\$195	
Gold Package	Up to 150 photos, 5-7 songs, up to 10 titles/captions, creative opening and closing, deluxe styles and transitions, 1 personal message page, 2 video clips, 2 DVD plus case with full color sleeve, 1 CD of enhanced photos	\$275	
Diamond Package	Up to 200 photos, 7-9 songs, up to 15 titles/captions, creative opening and closing, deluxe styles and transitions, 2 personal message pages, 2 video clips, 2 DVD plus case with full color sleeve, 2 CDs of enhanced photos, 1 hours of enhanced photo restoration	\$349	
Platinum Package	Up to 250+ photos, 9-12 songs, up to 20 titles/captions, creative opening and closing, deluxe styles and transitions, 2 personal message pages, 3 video clips, 2 DVD plus case with full color sleeve, 2 CDs of enhanced photos, 2 hours of enhanced photo restoration	\$475	
Optional Deluxe Package Items		Cost	Total
Credits	Provides pictures of your friends/family, along with their name and significance (up to 10)	\$25	
Memorial Tribute	Recognize someone significant who will be missing from the occasion. Includes up to 10 photos, personal message and song.	\$30	
Note of Gratitude	Note to say thanks, pass along words of wisdom, etc. You provide note (up to 100 words).	\$25	
Personalized Introduction & Conclusion	Includes photos (up to 10), song lyrics, names and date of the occasion.	\$25/50	

Enter # of additional items required:		
# Digital Photos	# Paper Photos	# Titles/Captions
# Songs Purchased on Your Behalf	# Video Clips	
# Extra Slideshow DVDs	# Extra Photo CDs	

PERSONALIZE YOUR VIDEO

* Slideshow Title <i>(Printed on DVD case/label)</i>
* Photo for Case Cover <i>(Picture # or name of photo to be used on case cover)</i>
* Choice of Background Image for Photos and Text Please indicate your preference for the type of theme/images to use as a background for your slideshow. Examples include ocean/beach views, sunrises/sunsets, landscapes, mountains, flowers, vacation spots, seasonal graphics, etc. Be sure to include any specific color-combinations, color schemes, or event themes here.

*** Personal Message** *(Personal Message - If you'd like a personal message included at no cost, please add it here. 25 words maximum. Please state if you want this placed at start or end of video)*

Opening Message *(Option- the text/message which will begin your video; recommend under 25 words)*

Closing Message *(Option - the text/message which will close your video; recommend under 25 words)*

Captions and/or Titles *(If you want to include captions/titles, list the caption/title and photo number below)*

Caption	Photo Number
Caption	Photo Number
Caption	Photo Number
Caption	Photo Number
Caption	Photo Number
Caption	Photo Number
Caption	Photo Number
Caption	Photo Number
Caption	Photo Number
Caption	Photo Number
Caption	Photo Number

Music Selection *(List your music selections below in the order that you want them in your slideshow. Look at your package selection to determine the number of songs that may be needed. Music must be provided on original CD, or with iTunes receipt. No compilation CDs)*

1. Title	Artist
2. Title	Artist
3. Title	Artist
4. Title	Artist
5. Title	Artist
6. Title	Artist
7. Title	Artist

If Yes: 6-10 Business Days (\$25)
1-5 Business Days (\$50)

Return Delivery Method:

USPS Priority (3-4 days) = \$19 for most packaging
USPS Express (1-2 Days) = \$29 for most packaging
Mandatory Overnight = \$40+ depending upon weight, location, weekend, weekday

Other (UPS, FedEx at your request. Costs will be determined at time of request.)

Payment Options

Money Order / Cashier's Check *(included with order)*

Pay Pal/Credit Card: You can pay with Visa, Master Card, Discover or American Express through PayPal. We will send you an invoice with payment instructions when we receive your materials and this order form. You do not need your own PayPal account.

Shipping Instructions (See website FAQ on How To Pack your materials)

- ✓ Gather up all your paper photos. Use Post-It Notes to number the back of the photo. This works well for other materials such as letters, cards, diplomas, certificates, concert tickets, or other print articles.
- ✓ Gather up all your digital photos and copy them to a CD or DVD. Be sure the title of each photo starts with the number indicating the order you would like it to appear in your show. For example: 01_Opening.jpg, 02_Susie_Birthday.jpg, 03_Cake.jpg, and so forth.
- ✓ Include the CD(s) that contain the music you'll be providing. If purchased on iTunes, provide receipt (it will be returned) Reflections of Life adheres to the Music and Publishing Copyright laws so all music must be for private use and legally purchased by you. We do not copy or save the songs for later use. If you do not own the songs, Reflections of Life will purchase the music on your behalf from an online music store. We then delete the songs after your DVD slide show is created.
- ✓ Package all materials in an appropriately sized box, so that the materials do not slide around during shipping. Place 5x7 and 8x10 photos between cardboard to prevent bending.
- ✓ Place photographs in plastic bags to protect against water damage. This is also a great way to group pictures for the video.
- ✓ Don't forget to include this order form
- ✓ Ship all materials include this order form to:

**Reflections of Life Video
6685 W. Sandpiper Ct.
Florence, AZ 85132**

Reflections of Life, Terms and Conditions

This agreement must be signed and included with your photos & order form

Reflections of Life herein enters into an agreement to perform the service of creating a DVD slide show with photographs, slides, music or other media submitted by the client, hereafter referred to as the material. By submitting the material for inclusion into our DVD photo montages, or one of our other services, the client acknowledges and agrees that *Reflections of Life* shall not be liable for any loss or damage to these materials during the shipping process, either to or from our Company. *Reflections of Life* is not responsible for the client's materials before they arrive at our office or once they leave our office to be returned to the client. The client hereby releases *Reflections of Life* of all liability while in our possession whether direct, consequential, or incidental, arising out of use of *Reflections of Life's* services.

Reflections of Life strongly recommend that our clients ship their materials via a shipping service which provides the ability to track and insure their package, such as FedEx, UPS, USPS, etc. The client understands and agrees to release *Reflections of Life* from all liability resulting from mishandling or loss during shipping, regardless of carrier used or method of transport.

The client certifies that the photos, slides, music or other materials being presented to *Reflections of Life* are not, to his/her knowledge, protected by copyrights owned by another, or that if the material is protected, the client has obtained the permission of the copyright owner to make or have *Reflections of Life* make copies of the material, and that such permission is in written form and in the possession of the client. The client also understands and agrees that all copyrighted music submitted for inclusion in the montage must be on the artists' original CD, purchased legally (i.e. iTunes receipt), and not on a compilation or home-burned CD. The client will hold *Reflections of Life* harmless for any judgment costs, legal fees, or other expenses that might arise by the reason of any infringement of copyright related to the order.

The client warrants that this order is to be used exclusively for private home use, and will not be commercially distributed, nor will a fee be charged for viewing, in accordance with the Fair Use Copyright Act. Commercial use of *Reflections of Life* slideshows is strictly prohibited. Copies of our DVD slideshows may not be resold for profit or fund-raising purposes.

The client hereby acknowledges that the DVD slideshow provided to them from *Reflections of Life* is legally copyrighted and may not be duplicated for any reason, without expressed written permission from *Reflections of Life*. All original files remain the property of *Reflections of Life*, and may be used for advertising, display or other purpose seen appropriate.

The client also understands and agrees that *Reflections of Life* is not responsible for DVD incompatibility with their DVD players. *Reflections of Life* creates video slideshows using only high-quality DVD+R/DVD-R Media. Each copy is checked before shipping for quality control on three (or more) different DVD players to make sure that it is working properly. Unless otherwise instructed, *Reflections of Life* uses DVD-R media. It is the client's responsibility to ensure that their DVD player is compatible, and to notify *Reflections of Life* immediately if a different media is required.

The client agrees that the overall final quality of the slideshow is in large part directly related to the quality of the material sent to *Reflections of Life*. *Reflections of Life* is not responsible for dissatisfaction with the final product as a result of unsatisfactory original materials, including but not limited to photographs (print or digital), slides, negatives, video, or audio.

The client hereby agrees that if they are not completely satisfied with the DVD slideshow provided by *Reflections of Life*, they must notify *Reflections of Life* within five (5) business days upon receipt of the product. *Reflections of Life* will make every reasonable effort to correct any problems. If redesign or correction is required due to an error on the client's order form or an error not originating from *Reflections of Life*, the client is responsible for all remastering fees, as well as shipping and handling costs for the replacement DVD. Any errors (typographical errors, sequence errors, etc.) on the part of *Reflections of Life* will be corrected at no charge to the client.

The client understands that due to the time and labor involved in creating the DVD slideshows, *Reflections of Life* does not offer refunds.

The client acknowledges that *Reflections of Life* will make every effort to create the best possible DVD slideshow from the material submitted, and will make every effort to include all of the material from the client. In doing so, however, *Reflections of Life* reserves the right to omit some of the material in order to artistically create the emotional effect and professional presentation so desired in the DVD slideshow.

The client understands and agrees that payment in full must be received by *Reflections of Life* before production of the order begins.

***Customer Signature:** _____

***Customer Name (Printed)** _____ **Date:** _____

Reflections of Life
6685 W. Sandpiper Ct.
Florence, AZ 85132
Phone: 425.941.9671